



AGENDA
Workforce Development Board Meeting
September 23, 2020
8:30 am – 10:30 am

Location: Virtual Meeting - GoToMeeting
Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/886999405>

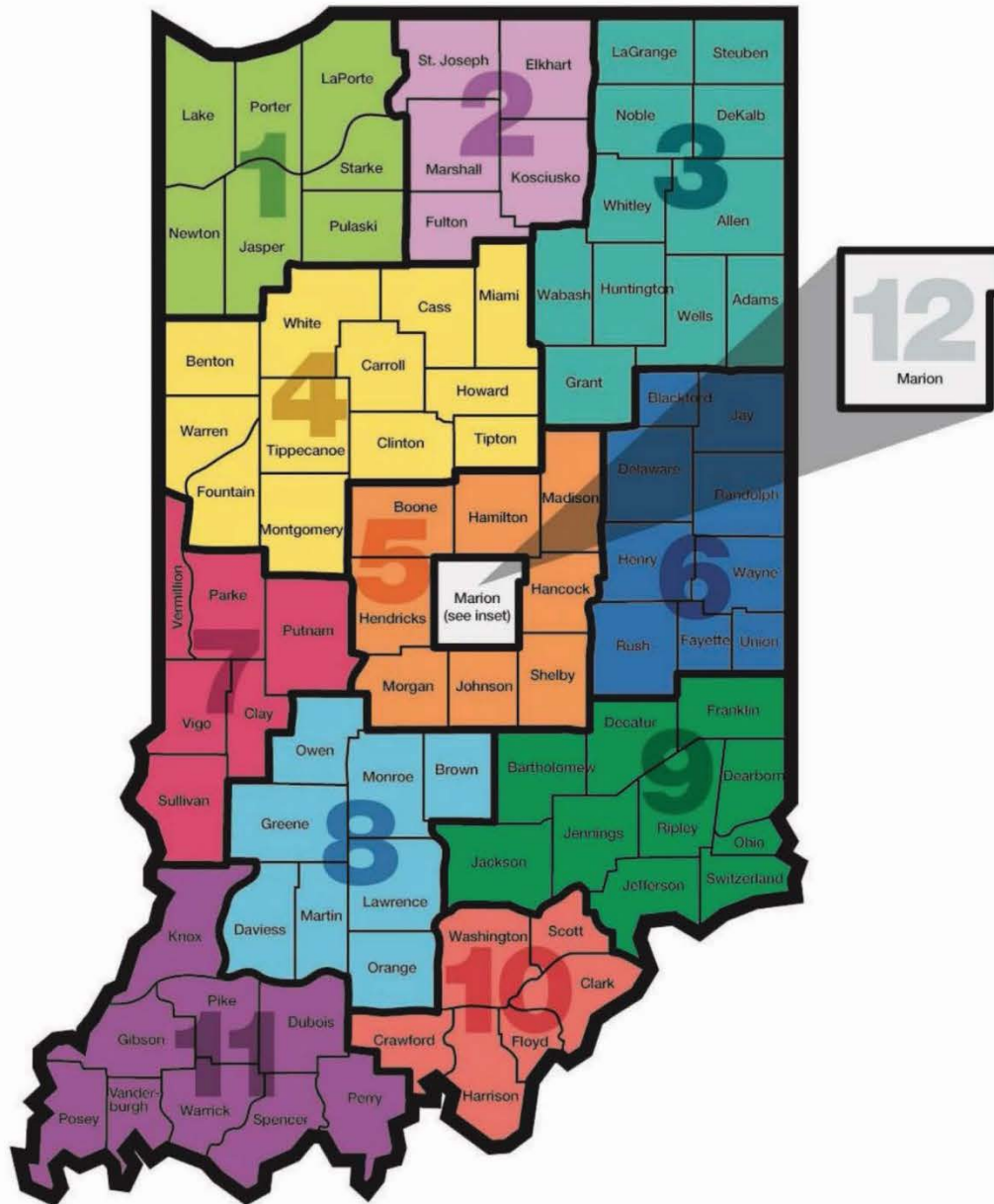
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Time	Topic/Item	Presenter	Documentation	Action Item or Discussion (Action items in bold)
8:30 AM	Call to Order & Introductions	Alicia Hanawalt		
8:35 AM	Consent Agenda	Alicia Hanawalt	Electronic attachments & Board Packet	Approve/Disapprove
	<ul style="list-style-type: none"> • WDB Meeting Minutes – 5/27/2020 • Revenue & Expense Report – 6/30/2020 • Committee Reports <ul style="list-style-type: none"> ○ Executive/Finance – 8/26/2020 ○ OSOO – 5/27/2020 			
8:40 AM	New & Old Business			
	<ul style="list-style-type: none"> • Fiscal <ul style="list-style-type: none"> ○ PY 20 WDB Budget ○ New Audit Firm-Huth Thompson 	Arden Cramer Tara Bradley	Handout	Approve/Disapprove Information/Discussion
9:10 AM	<ul style="list-style-type: none"> • Operations <ul style="list-style-type: none"> ○ PY19 WIOA Performance ○ PY20 Metrics ○ WorkOne Office Activity ○ COVID-19 Related Grants ○ Non-WIOA Grants; APG No-cost Extension ○ USDOL Rural Healthcare Grant Opportunity 	Randy Vernon Deb Waymire	Handout Handout Handout Handout	Information/Discussion Information/Discussion Information/Discussion Information/Discussion Information/Discussion
9:40 AM	<ul style="list-style-type: none"> • Board Administration <ul style="list-style-type: none"> ○ Election of Officers & Board Membership Renewals ○ Combined Executive Council and WDB November (Annual) Meetings/Format Preferences ○ Legislators' Breakfast/Format Preferences ○ Apprenticeship Sponsor Opportunity ○ WIOA Local Plan Due 1/31/21 ○ Conflict of Interest Statements 	Alicia Hanawalt Roger Feldhaus		Information/Discussion Action Information/Discussion Information/Discussion Information/Discussion Action
10:30 AM	Adjournment	Alicia Hanawalt	Handout	Approve/Disapprove

Next Meeting: Wednesday, November 18, 2020
Location & Time: TBD

Department of Workforce Development Economic Growth Regions



TECUMSEH AREA PARTNERSHIP, INC. D/B/A REGION 4 WORKFORCE BOARD

DRAFT PROGRAM YEAR 20 PROJECTED REVENUE

Total Funding Available (before taking out the set aside)	<i>PY 19 Revenue</i>	<i>Projected PY 20 Revenue</i>	<i>Increase/ (Decrease)</i>
Department of Workforce Development Funding			
Workforce Innovation and Opportunity Act			
Administration	243,409	298,445	55,036
Adult	874,534	1,188,303	313,769
Dislocated Worker	626,985	394,181	(232,804)
Youth	956,742	938,571	(18,171)
Sub-total WIOA	\$ 2,701,670	\$ 2,819,500	\$ 117,830
Other Non-WIOA Funding			
Business Consultant	120,000	120,000	-
JAG State	829,702	800,640	(29,062)
JAG TANF	18,995	-	(18,995)
JAG PREETS	57,600	72,000	14,400
Jobs for Hoosiers	33,389	1,576	(31,813)
RESEA Case Management Services	334,557	309,792	(24,765)
Skill UP!	394,643	13,296	(381,347)
UICovid/RRCovid		102,619	102,619
Disaster Recovery		124,990	124,990
Next Level Jobs Employer Training Grant		125,000	125,000
Next Level Jobs Workforce Training Grant		286,111	286,111
WIOASP grant # 1	39,771	-	(39,771)
WIOASP grant # 2	179,435	114,563	(64,872)
Sub-total Other Non-WIOA Funding	2,008,092	2,070,587	62,495
Total DWD Funding	\$ 4,709,762	\$ 4,890,087	\$ 180,325
US Department of Labor			
Ready to Work (RAMP) Grant (ends 10/31/2019)	258,332	-	(258,332)
America's Promise Grant (ends 12/31/2020)	2,836,750	1,941,800	(894,950)
Total USDOL Revenue	\$ 3,095,082	\$ 1,941,800	\$ (1,153,282)
TAP Revenue			
Unrestricted	65,000	33,150	(31,850)
WHIN Grant	363,885	363,885	-
Caterpillar Foundation Grants	50,000	-	(50,000)
Workkeys	152,000	110,000	(42,000)
Total TAP Revenue	\$ 630,885	\$ 507,035	\$ (123,850)
Total Funding Available	\$ 8,435,729	\$ 7,338,922	\$ (1,096,807)

TECUMSEH AREA PARTNERSHIP, INC. D/B/A REGION 4 WORKFORCE BOARD

DRAFT PROGRAM YEAR 20 PROJECTED REVENUE

<i>Total Available to Budget</i>			
<i>*After Next Program Year 21 First Quarter Set Aside Removed (20%)</i>	<i>PY 19 Revenue</i>	<i>Projected PY 20 Revenue</i>	<i>Increase/ (Decrease)</i>
Department of Workforce Development Funding			
Workforce Innovation and Opportunity Act			
Administration	205,454	202,874	(2,580)
Adult	727,645	1,025,409	297,764
Dislocated Worker	554,376	338,267	(216,109)
Youth	833,894	820,835	(13,059)
Sub-total WIOA	\$ 2,321,369	\$ 2,387,385	\$ 66,016
Other Non-WIOA Funding			
Business Consultant	120,000	120,000	-
JAG State	704,361	707,696	3,335
JAG TANF	18,995	-	(18,995)
JAG PREETS	57,600	72,000	14,400
Jobs For Hoosiers	33,389	1,576	(31,813)
RESEA Case Management Services	334,557	250,992	(83,565)
Skill UP!	394,643	13,296	(381,347)
UICovid/RRCovid		102,619	102,619
Disaster Recovery		124,990	124,990
Next Level Jobs Employer Training Grant		125,000	125,000
Next Level Jobs Workforce Training Grant		286,111	286,111
WIOASP grant # 1	39,771	-	(39,771)
WIOASP grant # 2	89,718	114,563	24,846
Sub-total Other Non-WIOA Funding	1,793,034	1,918,843	125,810
Total DWD Funding	\$ 4,114,403	\$ 4,306,228	\$ 191,826
US Department of Labor			
Ready to Work (RAMP) Grant (ends 10/31/2019)	258,332	-	(258,332)
America's Promise Grant (ends 12/31/2020)	1,214,712	1,941,800	727,088
Total USDOL Revenue	\$ 1,473,044	\$ 1,941,800	\$ 468,756
TAP Revenue			
Unrestricted	65,000	33,150	(31,850)
WHIN Grant	363,885	363,885	-
Caterpillar Foundation Grants	50,000	-	(50,000)
Workkeys	152,000	110,000	(42,000)
Total TAP Revenue	\$ 630,885	\$ 507,035	\$ (123,850)
Total Funding Available to Budget	\$ 6,218,332	\$ 6,755,063	\$ 536,732
Next Program Year First Quarter Set Aside for DWD Funding	\$ 595,360	\$ 583,859	\$ (11,501)
Amount Available for RTW/APG Grant Future Fiscal Years	\$ 1,622,038	\$ -	\$ (1,622,038)

TECUMSEH AREA PARTNERSHIP, INC. D/B/A REGION 4 WORKFORCE BOARD

DRAFT PROGRAM YEAR 20 PROJECTED REVENUE

Proposed Budgeted Line Item Expenses	PY 19 Budgeted Expenses	Proposed PY 20 Budgeted Expenses	Increase/(Decrease)
Expense			
Salaries	691,344	596,414	(94,930)
Fringe Benefits	176,263	174,071	(2,192)
Travel & Staff Development	24,650	18,950	(5,700)
Occupancy	73,750	74,000	250
Communications/Technology	8,000	6,000	(2,000)
Supplies	24,775	26,460	1,685
Professional Services	203,125	184,000	(19,125)
WDB Discretionary	21,200	20,150	(1,050)
WorkOne Center Overhead Costs	446,293	456,000	9,707
Direct Participant Costs-WIOA Adult and Dislocated Worker	328,173	352,458	24,285
Direct Participant Costs-WIOA Incumbent Worker Set Aside	10,000	10,000	-
Direct Participant Costs-JAG,WHIN, WPG, WTG, Skillup	641,709	827,139	185,430
Direct Participant Costs-APG	437,828	911,831	474,003
WorkOne WIOA Staffing and Management Costs	1,325,306	1,325,384	78
WorkOne JAG, WPG,RESEA Staffing and Management Costs	891,529	873,291	(18,238)
WorkOne APG Staffing and Management Costs	413,815	613,068	199,253
Total Expense	\$ 5,717,760	\$ 6,469,216	\$ 751,456
Revenue Uncommitted	\$ 500,572	\$ 285,847	
Board Discretionary			
Board Meetings	\$ 2,500	\$ 1,500	\$ (1,000)
Board Travel/Conferences	\$ 500	\$ 6,650	\$ 6,150
INWIBA/NAWB Dues	\$ 3,700	\$ 2,000	\$ (1,700)
Strategic Planning	\$ 2,500	\$ -	\$ (2,500)
Annual Meeting	\$ 7,000	\$ 5,000	\$ (2,000)
Workforce Intelligence Information	\$ 5,000	\$ 5,000	\$ -
Total Board Discretionary	\$ 21,200	\$ 20,150	\$ (1,050)

PY'19 WIOA ADULT MEASURES

ROLLING FOUR QUARTERS

Report Date: 4/1/2019 - 3/31/2020

Adult

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served*	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	81.5	77.0	YES	75.8	74.0	YES	81.1	52.0	YES	\$6,762	\$5,600	YES	44.3	Baseline	NA	1498	20%	3,341,304	30%
Region 2	75.6	77.0	NO	77.5	74.0	YES	78.5	52.0	YES	\$6,635	\$5,600	YES	37.0	Baseline	NA	839	11%	830,031	8%
Region 3	82.7	77.0	YES	84.8	74.0	YES	53.1	52.0	YES	\$7,456	\$5,600	YES	82.1	Baseline	NA	828	11%	919,140	8%
Region 4	80.7	77.0	YES	79.7	74.0	YES	80.7	52.0	YES	\$6,508	\$5,600	YES	88.3	Baseline	NA	702	9%	638,831	6%
Region 5	82.3	77.0	YES	82.4	74.0	YES	70.1	52.0	YES	\$6,616	\$5,600	YES	75.0	Baseline	NA	634	9%	874,063	8%
Region 6	80.0	77.0	YES	77.8	74.0	YES	77.2	52.0	YES	\$6,544	\$5,600	YES	67.9	Baseline	NA	766	10%	608,777	6%
Region 7	86.4	77.0	YES	83.4	74.0	YES	76.7	52.0	YES	\$6,648	\$5,600	YES	78.0	Baseline	NA	212	3%	527,557	5%
Region 8	80.4	77.0	YES	82.6	74.0	YES	56.5	52.0	YES	\$6,590	\$5,600	YES	67.5	Baseline	NA	405	5%	522,452	5%
Region 9	92.6	77.0	YES	93.9	74.0	YES	81.6	52.0	YES	\$7,033	\$5,600	YES	74.2	Baseline	NA	144	2%	378,783	3%
Region 10	83.9	77.0	YES	84.0	74.0	YES	84.9	52.0	YES	\$8,898	\$5,600	YES	72.6	Baseline	NA	309	4%	368,787	3%
Region 11	89.1	77.0	YES	84.5	74.0	YES	69.1	52.0	YES	\$6,492	\$5,600	YES	69.1	Baseline	NA	785	11%	498,959	5%
Region 12	84.7	77.0	YES	85.9	74.0	YES	71.6	52.0	YES	\$7,480	\$5,600	YES	42.6	Baseline	NA	324	4%	1,529,491	14%
Staterwid	82.1	77.0	YES	80.7	74.0	YES	74.0	52.0	YES	\$6,773	\$5,600	YES	62.7	Baseline	NA	7446	100%	11,038,175	100%

Dislocated Worker

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	80.8	76.0	YES	74.5	75.0	NO	77.9	48.0	YES	\$7,312	\$7,000	YES	48.1	Baseline	NA	223	5%	\$ 3,595,364	30%
Region 2	74.0	76.0	NO	77.7	75.0	YES	82.5	48.0	YES	\$7,273	\$7,000	YES	20.6	Baseline	NA	531	12%	\$ 940,488	8%
Region 3	80.9	76.0	YES	82.7	75.0	YES	50.0	48.0	YES	\$7,967	\$7,000	YES	90.8	Baseline	NA	422	10%	\$ 1,012,860	8%
Region 4	76.0	76.0	YES	76.5	75.0	YES	71.4	48.0	YES	\$7,076	\$7,000	YES	85.7	Baseline	NA	697	16%	\$ 809,850	7%
Region 5	88.5	76.0	YES	87.7	75.0	YES	67.7	48.0	YES	\$10,000	\$7,000	YES	67.7	Baseline	NA	637	15%	\$ 902,842	7%
Region 6	74.9	76.0	NO	77.7	75.0	YES	60.0	48.0	YES	\$6,483	\$7,000	NO	77.8	Baseline	NA	567	13%	\$ 713,621	6%
Region 7	87.3	76.0	YES	87.3	75.0	YES	68.4	48.0	YES	\$8,998	\$7,000	YES	87.8	Baseline	NA	117	3%	\$ 579,373	5%
Region 8	80.1	76.0	YES	72.8	75.0	NO	68.8	48.0	YES	\$7,549	\$7,000	YES	56.3	Baseline	NA	124	3%	\$ 681,814	6%
Region 9	83.1	76.0	YES	87.3	75.0	YES	81.3	48.0	YES	\$7,396	\$7,000	YES	53.8	Baseline	NA	105	2%	\$ 392,153	3%
Region 10	84.8	76.0	YES	85.8	75.0	YES	86.4	48.0	YES	\$9,550	\$7,000	YES	88.9	Baseline	NA	321	7%	\$ 369,673	3%
Region 11	88.4	76.0	YES	88.2	75.0	YES	58.7	48.0	YES	\$7,477	\$7,000	YES	40.7	Baseline	NA	413	9%	\$ 529,223	4%
Region 12	84.6	76.0	YES	82.3	75.0	YES	50.0	48.0	YES	\$9,504	\$7,000	YES	27.8	Baseline	NA	232	5%	\$ 1,608,244	13%
Staterwid	80.4	76.0	YES	80.4	75.0	YES	72.7	48.0	YES	\$7,800	\$7,000	YES	67.4	Baseline	NA	4,389	100%	\$ 12,135,505	100%

Youth

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	81.9	74.0	YES	84.0	71.0	YES	66.3	62.0	YES	\$3,705	Baseline	NA	38.8	Baseline	NA	681	21%	\$ 1,654,934	15%
Region 2	81.9	74.0	YES	81.0	71.0	YES	61.0	62.0	NO	\$3,172	Baseline	NA	50.8	Baseline	NA	554	17%	\$ 830,279	7%
Region 3	74.9	74.0	YES	76.8	71.0	YES	66.3	62.0	YES	\$2,435	Baseline	NA	91.6	Baseline	NA	397	12%	\$ 1,230,261	11%
Region 4	84.9	74.0	YES	82.3	71.0	YES	77.7	62.0	YES	\$3,342	Baseline	NA	79.4	Baseline	NA	225	7%	\$ 761,882	7%
Region 5	80.8	74.0	YES	78.4	71.0	YES	70.9	62.0	YES	\$3,938	Baseline	NA	85.7	Baseline	NA	339	10%	\$ 1,290,732	11%
Region 6	80.0	74.0	YES	77.3	71.0	YES	67.9	62.0	YES	\$2,685	Baseline	NA	80.0	Baseline	NA	228	7%	\$ 678,975	6%
Region 7	81.5	74.0	YES	76.3	71.0	YES	72.5	62.0	YES	\$3,971	Baseline	NA	62.5	Baseline	NA	135	4%	\$ 391,520	3%
Region 8	74.1	74.0	YES	76.9	71.0	YES	61.4	62.0	NO	\$4,344	Baseline	NA	63.5	Baseline	NA	75	2%	\$ 562,560	5%
Region 9	79.7	74.0	YES	81.9	71.0	YES	72.5	62.0	YES	\$4,944	Baseline	NA	70.0	Baseline	NA	64	2%	\$ 400,977	4%
Region 10	77.3	74.0	YES	77.8	71.0	YES	66.7	62.0	YES	\$5,550	Baseline	NA	55.0	Baseline	NA	67	2%	\$ 594,420	5%
Region 11	88.5	74.0	YES	83.5	71.0	YES	64.9	62.0	YES	\$3,109	Baseline	NA	82.4	Baseline	NA	306	9%	\$ 638,597	6%
Region 12	77.2	74.0	YES	74.9	71.0	YES	61.3	62.0	NO	\$2,957	Baseline	NA	78.7	Baseline	NA	181	6%	\$ 2,230,645	20%
Staterwid	80.9	74.0	YES	80.1	71.0	YES	66.5	62.0	YES	\$3,339	Baseline	NA	66.3	Baseline	NA	3,252	100%	\$ 11,265,782	100%

1/7/18 - 6/30/2019

2/1/2018 - 12/31/2018

3/7/1/2019 - 6/30/2020

DWD PPC

Combined Adult and DW participants and allocation

Only factors WIOA funding and only WIOA allocation - not expended dollars

	Participants Served*	Participant %	Allocation	Allocation %
1	1,721	15%	6,936,668	30%
2	1,370	12%	1,770,519	8%
3	1,250	11%	1,932,000	8%
4	1,399	12%	1,448,681	6%
5	1,271	11%	1,776,905	8%
6	1,333	11%	1,322,398	6%
7	329	3%	1,106,930	5%
8	529	4%	1,204,266	5%
9	249	2%	770,936	3%
10	630	5%	738,460	3%
11	1,198	10%	1,028,182	4%
12	556	5%	3,137,735	14%
	11,835		23,173,680	100%

served higher % of participants than allocation %

Dislocated Workers and Adult participants combined

* DW participants may also be included in adult participants

Indiana PY20
WIOA Proposed Goals

PY20-21 State Negotiated Levels of Performance				
Performance Indicator	Adult	Dislocated Worker	Youth	Wagner-Peyser
Employment 2Q	82.7%	80.5%	78.4%	76.7%
Employment 4Q	82.0%	80.0%	79.0%	73.0%
Credential	68.0%	66.0%	62.0%	N/A
Median Income	\$6,927	\$8,098	\$3,341	\$6,723
MSG	56.3%	50.6%	44.1%	N/A

REG 04	Adult			Dislocated Worker			Youth		
	PY19 Actual	PY19 Goal	PY20 Proposed Goal	PY19 Actual	PY19 Goal	PY20 Proposed Goal	PY19 Actual	PY19 Goal	PY20 Proposed Goal
Employment 2Q	80.7%	77.0%	78.9%	76.0%	76.0%	76.0%	84.9%	74.0%	79.5%
Employment 4Q	79.7%	74.0%	76.9%	76.5%	75.0%	75.8%	82.3%	71.0%	76.7%
Credential	80.7%	52.0%	66.4%	71.4%	48.0%	59.7%	77.7%	62.0%	69.9%
Median Income	\$6,508	\$5,600	\$6,054	\$7,076	\$7,000	\$7,038	\$3,342	\$3,352	\$3,347
MSG	88.3%	64.8%	76.6%	85.7%	62.7%	74.2%	79.4%	33.7%	56.6%

	VOS Greeter							
	July Monthly Totals	July Avg Daily Traffic	W/E 08/05	W/E 08/12	W/E 8/19	W/E 8/26	Top Ten Reasons for Site Visit Week Ending 8/19	
Region 1	1323	60	351	390	209	363	Unemployment Insurance Help	2246
Region 2	1970	90	492	468	476	553	Job Search	322
Region 3	2713	123	809	738	613	712	I am here to see a specific staff member	267
Region 4	1258	57	324	301	263	294	Test/Assessment	67
Region 5	603	27	289	250	300	357	Career Training	60
Region 6	1022	46	237	245	157	206	Veteran Program Help	32
Region 7	441	20	109	100	124	118	Workshop	32
Region 8	589	27	171	133	157	182	TAA	30
Region 9	373	17	130	123	99	106	ABE	16
Region 10	750	34	175	194	172	174	Job Fair/Hiring Event	6
Region 11	1217	55	308	334	383	335		
Region 12	251	11	97	90	144	189		
	12510	569	3492	3366	3097	3589		

Grant Name	Grant Award	Grant Term	Overview	OJTS
Disaster Recovery - DWG	\$ 131,500.00	6/1/20-3/1/22	Assisting 2 employers with 5 temp employees	No
Employment Recovery Grant (ERG)	\$ 305,314	4/15/20-6/30/22	70 participants 50 OST & 20 OJT	Yes
Next Level Jobs Workforce Ready Grant (WRG)	\$ 286,111	7/20-12/30/20	140 enrolled in OST	No
WRG	Licenses		180 Skills	No
Next Level Jobs Employer training grant (ETG)	\$1.250M	7/20-12/30/20	Employer Trainings thru NJL	
Skill UP 3 (fully obligated)	\$1M	2/18-8/30/20	Wk Ethic, Career Awareness, trainings	
WIOA Performance Support 2	\$ 60,500	10/19/19-3/31/21	Equipment- procured	NA
WIOA Performance Support	\$ 179,435	10/19/19-3/31/21	Trng and Internships	No
America's Promise Grant ** One year extension approved	\$ 1.9M	1/2017-12/30/21	Trng and Internships	Yes

* Co-enroll when eligible

** Award bal as of 7/30