



AGENDA

Workforce Development Board Meeting

Wednesday, January 25, 2023

8:30 am – 10:30 am

Location: Lafayette-Ivy Tech, Ivy Hall-Lilly Room 1120

3101 S. Creasy Lane, Lafayette, IN

And Virtually-GoTo Meeting, link below

Time	Topic/Item	Presenter	Documentation	Action Item or Discussion (Action items in bold)
8:30 AM	Call to Order & Introduction	Randy Vernon		
8:35 AM	Consent Agenda <ul style="list-style-type: none"> • WDB Meeting Minutes – 11/16/2022 • Revenue & Expense Report – 11/30/2022 • Committee Reports <ul style="list-style-type: none"> ○ Executive/Finance – 12/21/2022 ○ OSOO Committee – 11/16/2022 	Randy Vernon	Electronic Attachments & Board Packet	Approve/Disapprove
8:40 AM	New Business <ul style="list-style-type: none"> • Fiscal <ul style="list-style-type: none"> ○ PY 21 Audit Report Presentation-Huth Thompson, LLP 	Kimberley Morisette	Electronic Attachments	Information/Discussion
9:00 AM	New Business <ul style="list-style-type: none"> • Operations <ul style="list-style-type: none"> ○ PY 22 WIOA Performance-1st quarter ○ Performance Support Grant ○ Rural Healthcare Grant Monitoring 	Deb Waymire		Information/Discussion
9:45 AM	<ul style="list-style-type: none"> • Board Administration <ul style="list-style-type: none"> ○ RFP - Financial Services Provider ○ Succession Discussion-Establish Committee ○ NAWB Forum 2023 	Roger Feldhaus		Information/Discussion
10:30 AM	Adjournment	Randy Vernon		Randy Vernon

Please join the WDB meeting from your computer, tablet or smartphone.

<https://meet.goto.com/948555797>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 948-555-797

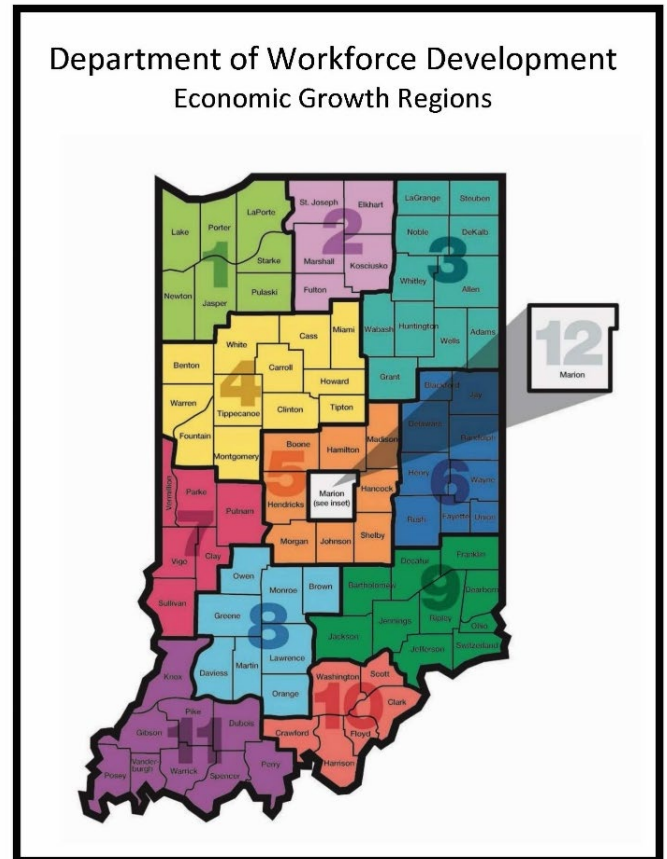
Next Meeting: Wednesday, March 27, 2023

Location: Kokomo - TBD

OR Virtual-GoToMeeting

REGION 4 Workforce Development System Acronyms

- (ABE) or (AE) – Adult Basic Education / Adult Education
- (AJC) – American Job Center – WorkOne offices
- (ABA) – Apprenticeship Building America
- (DOL) – US Department of Labor
- (DVOP) – Disabled Veterans Outreach Program
- (DW) – Dislocated Worker
- (DWD) – Indiana Department of Workforce Development
- (EEO) – Equal Employment Opportunity
- (EMSI) – Economic Modeling Specialist International (Lightcast)
- (ETG) – Employment Training Grant
- (ETA) – Employment and Training Administration (US DOL)
- (HSE) – High School Equivalency
- (ICC) – Indiana Career Connect
- (IET) – Integrated Education & Training
- (IFA) – Infrastructure Funding Agreement
- (INWBA) – Indiana Workforce Board Association
- (ISY) – In-School Youth
- (IWT) – Incumbent Worker Training
- (JAG) – Jobs for America’s Graduates - An in-school youth program
- (JFH) – Jobs for Hoosiers - reemployment assistance for UI recipients
- (LEDO) – Local Economic Development Officer
- (LMI) – Labor Market Information
- (LVER) – Local Veterans Employment Representative Program
- (MOU) – Memorandum of Understanding
- (NLT) –Next Level Jobs
- (OSY) – Out-of-School Youth
- (OWBLA) – Office of Work-Based Learning and Apprenticeships
- (PSG) – WIOA Performance Support Grant
- (PY) – Program Year
- (RFP) – Request for Proposal
- (ROI) – Return on Investment
- (RESEA) – Re-Employment Services and Eligibility Assessment - Unemployment insurance recipients are required to report in-person for services provided at the nearest WorkOne office.
- (REACH) – Regional Employment Assessment Centers for Hiring - A unique feature in Region 4 that offers services to employers.
- (RHG) – Rural Healthcare Grant
- (SNAP) – Supplemental Nutrition Assistance Program (formerly food stamps)
- (STEM) – Science, Technology, Engineering and Math
- (TAA) – Trade Adjustment Assistance - Helps trade-affected workers who have lost their jobs as a result of increased imports or shifts in production out of the U.S.
- (TANF) – Temporary Assistance for Needy Families
- (TEGL) – Training and Employment Guidance Letter (issued by DOL)
- (TRA) – Trade Re-adjustment Allowance - Income support for TAA participants who are training for a new job & whose unemployment insurance is exhausted.
- (UI) – Unemployment Insurance
- (W/P) – Wagner-Peyser (Employment Service Funding)
- (WIOA) – Workforce Innovation & Opportunity Act
- (WRG) – Workforce Ready Grant





***Tecumseh Area Partnership, Inc.
d/b/a Region 4 Workforce Board
Audit Summary · June 30, 2022***

Overview

- We Issued an Unmodified Auditor’s Report on your 2022 Financial Statements
- Single Audit (Uniform Guidance) Reports—
 - Internal control over financial reporting
 - Material Weakness over NLJ
 - Federal awards (WIOA Cluster –WIOA Adult, Youth, Dislocated Worker major programs)
 - Unmodified compliance reports
- Audit Overview Points
 - No difficulties in performing audit or disagreements with management
 - One material adjusting entry
 - No passed adjustments
- Significant Audit Areas
 - Compliance
 - Internal control and specific compliance testing
 - Revenue recognition – Grant funding and related expenses

Observations and Other Items

- Non-Profit Updates and Other Items—
 - Leases – year end 6/30/2023
 - Contributions of non-financial assets – terms changed
- Material Weakness—
 - Material overstatement of Receivables and Payables on NLJ – conditions unmet

Financial Results for 2022

- Assets total \$657K (majority of assets are grants receivable)
- Liabilities total \$539K (majority are payables to providers)
- Net Assets – All net assets/equity are unrestricted
- Total Revenue \$5.8M—
 - Significant revenue fluctuations– increase in revenue of \$1.7M from 2021
 - NLJ funding increased \$1.2M from the prior year
 - WIOA Cluster Grant – Increase of \$544K from the prior year



***Tecumseh Area Partnership, Inc.
d/b/a Region 4 Workforce Board
Audit Summary · June 30, 2022***

Financial Results for 2022

- Total Expenses \$5.8M—
 - Significant expense fluctuations – increase in expense of \$1.7M from 2021
 - Expense increase is a direct correlation of the grant revenue increase.
- Net Results—
 - Overall net loss (\$10,259) for 2022 as compared to net loss (\$7,772) for 2021

We wish to thank the Organization for their support and assistance during our audit. We appreciate serving Lafayette Tecumseh Area Partnership, Inc. d/b/b Region 4 Workforce Board.

Kimberley Morisette, CPA, Partner
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PY'22 WIOA ADULT MEASURES

ROLLING FOUR QUARTERS

Report Date: 7/1/2022 -9/30/22

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served*	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	82.5	77.4	Exceed	75.8	76.5	Meet	65.0	68.0	Meet	\$8,151	\$6,760	Exceed	59.4	61	Meet	1878	27%	4,406,642	37%
Region 2	76.6	77.4	Meet	70.6	76.5	Meet	70.6	68.0	Exceed	\$6,302	\$6,760	Meet	77.2	61	Exceed	601	9%	816,314	7%
Region 3	82.0	77.4	Exceed	80.4	76.5	Exceed	84.9	68.0	Exceed	\$8,249	\$6,760	Exceed	62.4	61	Exceed	638	9%	905,977	8%
Region 4	85.6	77.4	Exceed	80.6	76.5	Exceed	72.6	68.0	Exceed	\$9,606	\$6,760	Exceed	61.3	61	Exceed	471	7%	627,813	5%
Region 5	78.4	77.4	Exceed	74.9	76.5	Meet	84.5	68.0	Exceed	\$7,531	\$6,760	Exceed	65.5	61	Exceed	532	8%	851,505	7%
Region 6	69.3	77.4	Meet	70.4	76.5	Meet	78.9	68.0	Exceed	\$6,477	\$6,760	Meet	47.5	61	Meet	793	12%	572,402	5%
Region 7	86.1	77.4	Exceed	76.9	76.5	Exceed	84.0	68.0	Exceed	\$7,907	\$6,760	Exceed	69.1	61	Exceed	115	2%	508,914	4%
Region 8	78.7	77.4	Exceed	78.1	76.5	Exceed	68.7	68.0	Exceed	\$7,035	\$6,760	Exceed	68.1	61	Exceed	591	9%	492,970	4%
Region 9	93.2	77.4	Exceed	83.0	76.5	Exceed	84.7	68.0	Exceed	\$6,897	\$6,760	Exceed	69.1	61	Exceed	205	3%	375,209	3%
Region 10	71.7	77.4	Meet	79.6	76.5	Exceed	75.8	68.0	Exceed	\$8,394	\$6,760	Exceed	78.2	61	Exceed	173	3%	361,647	3%
Region 11	81.6	77.4	Exceed	81.9	76.5	Exceed	55.4	68.0	Meet	\$6,786	\$6,760	Meet	70.4	61	Exceed	657	10%	483,899	4%
Region 12	80.0	77.4	Exceed	74.3	76.5	Meet	28.0	68.0	No	\$7,935	\$6,760	Exceed	78.8	61	Exceed	185	3%	1,620,225	13%
Staterwid	79.2	77.4	Exceed	76.0	76.5	Meet	72.4	68.0	Exceed	\$7,406	\$6,760	Exceed	65.9	61	Exceed	6839	100%	12,023,517	100%

Combined Adult and DW participants and allocation

Only factors WIOA funding and only WIOA allocation - not expended dollars

Participants Served*	Participant %	Allocation	Allocation %
2,147	22%	5,834,723	25%
873	9%	1,671,004	7%
943	10%	1,953,127	9%
705	7%	1,376,536	6%
900	9%	2,147,210	9%
1,364	14%	1,159,606	5%
207	2%	939,491	4%
673	7%	933,934	4%
263	3%	767,580	3%
389	4%	858,544	4%
1,067	11%	1,041,461	5%
335	3%	4,243,331	19%
9,866		22,926,547	100%

served higher % of participants than allocation %

Dislocated Workers and Adult participants combined

* DW participants may also be included in adult participants

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	81.0	74.7	Exceed	75.0	75.6	Meet	62.2	72.0	Meet	\$9,343	\$8,098	Exceed	58.3	61.0	Meet	269	9%	\$ 1,428,081	13%
Region 2	75.5	74.7	Exceed	73.8	75.6	Meet	77.8	72.0	Exceed	\$7,982	\$8,098	Meet	55.3	61.0	Meet	272	9%	\$ 854,690	8%
Region 3	81.2	74.7	Exceed	80.0	75.6	Exceed	86.4	72.0	Exceed	\$8,543	\$8,098	Exceed	65.4	61.0	Exceed	305	10%	\$ 1,047,150	10%
Region 4	76.0	74.7	Exceed	68.4	75.6	Meet	78.8	72.0	Exceed	\$7,676	\$8,098	Meet	75.4	61.0	Exceed	234	8%	\$ 748,723	7%
Region 5	71.6	74.7	Meet	79.9	75.6	Exceed	91.7	72.0	Exceed	\$10,552	\$8,098	Exceed	57.7	61.0	Meet	368	12%	\$ 1,295,705	12%
Region 6	64.7	74.7	Meet	69.0	75.6	Meet	80.0	72.0	Exceed	\$6,855	\$8,098	Meet	60.3	61.0	Meet	571	19%	\$ 587,204	5%
Region 7	75.0	74.7	Exceed	83.9	75.6	Exceed	82.6	72.0	Exceed	\$9,033	\$8,098	Exceed	72.2	61.0	Exceed	92	3%	\$ 430,577	4%
Region 8	69.6	74.7	Meet	74.2	75.6	Meet	77.8	72.0	Exceed	\$7,324	\$8,098	Meet	70.6	61.0	Exceed	82	3%	\$ 440,964	4%
Region 9	74.4	74.7	Meet	68.9	75.6	Meet	73.3	72.0	Exceed	\$8,606	\$8,098	Exceed	57.7	61.0	Meet	58	2%	\$ 392,371	4%
Region 10	70.3	74.7	Meet	69.9	75.6	Meet	92.0	72.0	Exceed	\$10,105	\$8,098	Exceed	74.2	61.0	Exceed	216	7%	\$ 496,897	5%
Region 11	71.8	74.7	Meet	75.3	75.6	Meet	100.0	72.0	Exceed	\$7,204	\$8,098	Meet	77.2	61.0	Exceed	410	14%	\$ 557,562	5%
Region 12	76.7	74.7	Exceed	81.6	75.6	Exceed	61.9	72.0	Meet	\$8,834	\$8,098	Exceed	56.1	61.0	Meet	150	5%	\$ 2,623,106	24%
Staterwid	72.2	74.7	Meet	73.4	75.6	Meet	80.1	72.0	Exceed	\$8,381	\$8,098	Exceed	65.1	61.0	Exceed	3,027	100%	\$ 10,903,030	100%

LWIB	Employment 2Q ¹			Employment 4Q ²			Credential Attainment ²			Median Earnings 2Q ¹			Measurable Skill Gain ³			Participants Served	Participant %	Allocation	Allocation %
	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?	Actual	Goal	Met?				
Region 1	80.7	78.4	Exceed	81.6	78.6	Exceed	66.1	65.0	Exceed	\$3,705	\$3,341	Exceed	65.7	65.0	Exceed	1,018	28%	\$ 4,785,399	37%
Region 2	81.3	78.4	Exceed	80.8	78.6	Exceed	54.7	65.0	Meet	\$3,274	\$3,341	Meet	49.3	65.0	Meet	419	11%	\$ 892,029	7%
Region 3	90.2	78.4	Exceed	92.1	78.6	Exceed	92.3	65.0	Exceed	\$4,340	\$3,341	Exceed	86.2	65.0	Exceed	529	14%	\$ 991,970	8%
Region 4	72.7	78.4	Meet	80.7	78.6	Exceed	77.3	65.0	Exceed	\$5,159	\$3,341	Exceed	63.3	65.0	Meet	324	9%	\$ 703,636	5%
Region 5	79.1	78.4	Exceed	79.3	78.6	Exceed	67.8	65.0	Exceed	\$3,830	\$3,341	Exceed	68.9	65.0	Exceed	430	12%	\$ 915,941	7%
Region 6	81.3	78.4	Exceed	78.4	78.6	Meet	71.9	65.0	Exceed	\$3,508	\$3,341	Exceed	47.5	65.0	Meet	109	3%	\$ 632,928	5%
Region 7	82.4	78.4	Exceed	74.6	78.6	Meet	71.9	65.0	Exceed	\$4,670	\$3,341	Exceed	62.9	65.0	Meet	87	2%	\$ 554,657	4%
Region 8	82.8	78.4	Exceed	82.9	78.6	Exceed	62.9	65.0	Meet	\$4,583	\$3,341	Exceed	56.7	65.0	Meet	76	2%	\$ 555,377	4%
Region 9	81.6	78.4	Exceed	72.5	78.6	Meet	70.4	65.0	Exceed	\$5,073	\$3,341	Exceed	56.7	65.0	Meet	84	2%	\$ 404,547	3%
Region 10	80.0	78.4	Exceed	81.1	78.6	Exceed	68.8	65.0	Exceed	\$4,761	\$3,341	Exceed	60.7	65.0	Meet	72	2%	\$ 388,563	3%
Region 11	90.9	78.4	Exceed	88.1	78.6	Exceed	75.4	65.0	Exceed	\$3,677	\$3,341	Exceed	77.1	65.0	Exceed	352	10%	\$ 525,750	4%
Region 12	86.7	78.4	Exceed	79.0	78.6	Exceed	88.0	65.0	Exceed	\$3,991	\$3,341	Exceed	36.1	65.0	Meet	175	5%	\$ 1,752,235	13%
Staterwid	82.7	78.4	Exceed	82.0	78.6	Exceed	71.1	65.0	Exceed	\$3,799	\$3,341	Exceed	67.4	65.0	Exceed	3,675	100%	\$ 13,103,032	100%

11/1/2020 -12/31/2020

2/7/2019 -6/30/2020

3/1/2021 -12/31/2021