



AGENDA

Workforce Development Board Meeting

Wednesday, May 24, 2023

8:30 am – 10:30 am

Location: Delphi Wabash and Erie Canal Conference Center

1030 N. Washington Street, Delphi, IN 46923

And Virtually-GoTo Meeting, link below

Time	Topic/Item	Presenter	Documentation	Action Item or Discussion (Action items in bold)
8:30 AM	Call to Order & Introduction	Randy Vernon		
8:35 AM	Consent Agenda <ul style="list-style-type: none"> • WDB Meeting Minutes – 3/22/2023 • Revenue & Expense Report – 3/31/2023 • Committee Reports <ul style="list-style-type: none"> ○ Executive/Finance – 4/26/2023 ○ OSOO Committee – 3/14/2023 ○ Youth Committee – 3/14/2023 	Randy Vernon	Electronic Attachments & Board Packet	Approve/Disapprove
8:40 AM	New Business <ul style="list-style-type: none"> • Operations <ul style="list-style-type: none"> ○ Apprenticeship Building America (ABA) Grant ○ Infrastructure Grant Opportunity ○ DWD Monitoring Report 	Deb Waymire		Information/Discussion
9:45 AM	<ul style="list-style-type: none"> • Board Administration <ul style="list-style-type: none"> ○ WDB Board Election of Officers ○ New DWD Commissioner Named ○ Succession Planning Ad Hoc Committee Update ○ NAWB Forum 2023 Experience ○ WDB Retreat and Strategic Planning ○ WDB Annual Event for 2023 and 2024 	Roger Feldhaus Matt Lewellen NAWB Attendees Tina Overley-Hilt		Information/Discussion
10:30 AM	Adjournment	Randy Vernon		

Please join the WDB meeting from your computer, tablet or smartphone.

<https://meet.goto.com/948555797>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 948-555-797

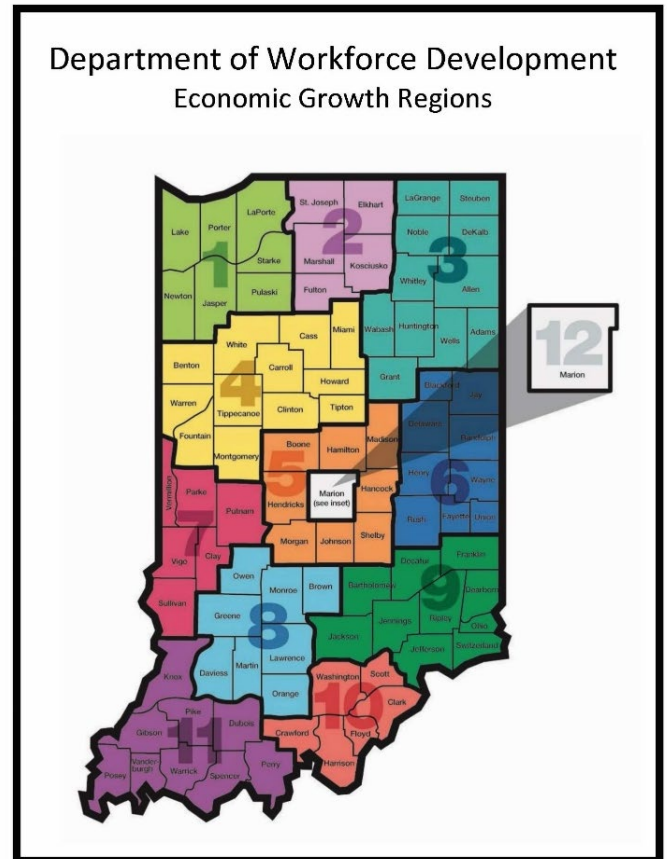
Next Meeting: September 27, 2023

Location: Kokomo, IN

OR Virtual-GoToMeeting

REGION 4 Workforce Development System Acronyms

- (ABE) or (AE) – Adult Basic Education / Adult Education
- (AJC) – American Job Center – WorkOne offices
- (ABA) – Apprenticeship Building America
- (DOL) – US Department of Labor
- (DVOP) – Disabled Veterans Outreach Program
- (DW) – Dislocated Worker
- (DWD) – Indiana Department of Workforce Development
- (EEO) – Equal Employment Opportunity
- (EMSI) – Economic Modeling Specialist International (Lightcast)
- (ETG) – Employment Training Grant
- (ETA) – Employment and Training Administration (US DOL)
- (HSE) – High School Equivalency
- (ICC) – Indiana Career Connect
- (IET) – Integrated Education & Training
- (IFA) – Infrastructure Funding Agreement
- (INWBA) – Indiana Workforce Board Association
- (ISY) – In-School Youth
- (IWT) – Incumbent Worker Training
- (JAG) – Jobs for America’s Graduates - An in-school youth program
- (JFH) – Jobs for Hoosiers - reemployment assistance for UI recipients
- (LEDO) – Local Economic Development Officer
- (LMI) – Labor Market Information
- (LVER) – Local Veterans Employment Representative Program
- (MOU) – Memorandum of Understanding
- (NLT) –Next Level Jobs
- (OSY) – Out-of-School Youth
- (OWBLA) – Office of Work-Based Learning and Apprenticeships
- (PSG) – WIOA Performance Support Grant
- (PY) – Program Year
- (RFP) – Request for Proposal
- (ROI) – Return on Investment
- (RESEA) – Re-Employment Services and Eligibility Assessment - Unemployment insurance recipients are required to report in-person for services provided at the nearest WorkOne office.
- (REACH) – Regional Employment Assessment Centers for Hiring - A unique feature in Region 4 that offers services to employers.
- (RHG) – Rural Healthcare Grant
- (SNAP) – Supplemental Nutrition Assistance Program (formerly food stamps)
- (STEM) – Science, Technology, Engineering and Math
- (TAA) – Trade Adjustment Assistance - Helps trade-affected workers who have lost their jobs as a result of increased imports or shifts in production out of the U.S.
- (TANF) – Temporary Assistance for Needy Families
- (TEGL) – Training and Employment Guidance Letter (issued by DOL)
- (TRA) – Trade Re-adjustment Allowance - Income support for TAA participants who are training for a new job & whose unemployment insurance is exhausted.
- (UI) – Unemployment Insurance
- (W/P) – Wagner-Peyser (Employment Service Funding)
- (WIOA) – Workforce Innovation & Opportunity Act
- (WRG) – Workforce Ready Grant



Consent Agenda

Region 4 Workforce Board Meeting Minutes of March 22, 2023 Location: Virtual GoToMeeting	NEXT MEETING Wednesday, May 24, 2023 Location: Lafayette-TBD
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Directors Present:

Randy Vernon, chair	Matt Lewellen
Karen Mellen, vice-chair	Holly Moore
Deb Close, treasurer	Katie Rounds
Alicia Hanawalt	
Elva James	
Rebecca Jones	

Excused:

Steve Snyder, secretary
Spencer Buchanan
Dennis Carson
Ethan Heicher
Amy Wood

Other Attendees: *Brad Schelle, CPA, Engagement Partner, Crowe LLP; and Carla Crowe, Project Manager, Crowe LLP.*

Staff Present: *Roger Feldhaus, CEO; Deb Waymire, COO; Mellisa Leaming, Director of Operations; Blake Sempsrott, Controller; Kathy Burns, Lead Business Consultant and Data Analyst; and Tina Overley-Hilt, Executive Assistant*

Call to Order and Welcome

The March 22, 2023, the WDB meeting was held virtually via GoToMeeting conference call. The meeting was called to order and attendees were welcomed at 8:30AM by Chair, Randy Vernon. Roll call was taken. A quorum was present.

Consent Agenda

A motion was made to approve the consent agenda items as presented.

Motion: Karen Mellen

Second: Matt Lewellen

Action: Unanimous approval

New Business

Operations

DWD Monitoring

DWD conducted its annual review of WIOA programs during the week of February 20-23, 2023. The programs included WIOA Adult, Dislocated Worker, and Youth. The monitoring team also reviewed Migrant Seasonal Farm Worker, Reemployment Services and Eligibility Assessment (RESEA), Performance Support Grants, and Equal Opportunity. The team met with Board staff, spent time with the staff in the WorkOne offices, and talked with participants and employers in Region 4. No formal final review documents have been received yet. In the exit conference the DWD review team had no issues to present at that time. The final report will be provided to the Board when it becomes available.

Jobs for America’s Graduates (JAG) Career Development Conference (CDC) Regional and State Results

The JAG CDC Conference was held on February 8, 2023, for the first time in person since the beginning of the pandemic. JAG students came together for career development and employability skill competition. All JAG students attended the regional conference and participated in a job fair, worked on their career pathways, and toured Ivy Tech - Lafayette. First place individuals advanced to the State CDC on Friday, March 17, 2023, at the State House. At the regional CDC, the schools are ranked based on the way each ranked in the

event competition. Kokomo H.S. placed first as the Outstanding School, McCutcheon H.S. was second, followed by Peru H.S., Twin Lakes H.S. and Oakland.

Roger Feldhaus and Blake Sempsrott had the difficult challenge to judge the Outstanding Senior competition and felt any one of the four candidates could have been first place. A first place winner was chosen, but all participants in the Outstanding Senior competition were awarded Honorable Mentions. Region 4's Outstanding Senior placed third at the State CDC competition. There were five individuals or groups that competed at the State CDC. All five were awarded third place in their respective events. Everyone felt the students did a great job.

Apprenticeship Building America (ABA) Grant

Indiana Department of Workforce Development was awarded a four-year Apprenticeship Building America (ABA) grant for \$3.9 million from the U.S. Department of Labor. Region 4 is one of the 11 subrecipient regions receiving funding from the grant but does not yet have the contract. Region 4 will receive \$307,500 for the grant period of July 1, 2022-June 30, 2026. The grant will expand and support USDOL Registered Apprenticeship programs and assist with a goal of 100 apprenticeships and 38 pre-apprenticeship programs in Region 4. Gerry Vasquez was hired as the Apprenticeship Coordinator and is reaching out to companies for pre-apprenticeship and apprenticeships. Holly Moore is interested in apprenticeships for Syndicate Sales and will contact Gerry.

PY 22 WIOA Performance – 2nd Quarter (7/1/2022-12/31/22)

The Region 4 WIOA PY 22 Performance Measures for the 2nd quarter ending December 31, 2022, were presented by Deb Waymire. Region 4 is meeting or exceeding all performance metrics for Adult, Dislocated Worker, and Youth performance. We served 612 adult and dislocated worker participants, which was 7% of the total adult/dislocated worker participants across the State, using 6% of the funding. 352 youth were served, which was 9% of total youth served, using 5% of the funding. Good job! done by our service provider, JobWorks, and all WorkOne staff in helping individuals attain our mutual goals with the funding available.

Board Administration

Matt Lewellen, President, Steinberger Construction, shared about his experience and involvement with the Creating Entrepreneurial Opportunities (CEO) program for high school seniors sponsored by Greater Kokomo Economic Development Alliance (GKEDA). The CEO program partners with the local business community to create project-based experiences for students by providing funding, expertise, meeting space, business tours, and one-on-one mentoring.

Board Membership – Karen Mellen recognition

Karen Mellen, Region 4 Workforce Board Vice Chair, is stepping down. She was recognized for her contribution and service to the Board. Karen is going out on her own to do Personal Growth and Leadership Development for companies looking to develop recently promoted leaders or upskill their current leaders on topics such as communication, leadership skills, team building, or being inclusive. Karen will also work with individuals who want help with Personal Growth. Individuals could include someone who left the workforce and is looking to reenter, someone who wants to make a career change, or someone who wants to upskill in order to become more promotable. If you know anyone interested in personal growth, Karen can be reached at Karenmellen@risingphoenixleadership.net or 317-459-6378.

We will certainly miss Karen and are actively reaching out to potential Board members who represent Business with the gifts and talents she epitomizes.

Financial Services Agreement with Crowe LLP Update

Carla Crowe, Project Manager, and Brad Schelle, Engagement Partner, Crowe LLP, introduced themselves. Crowe provides financial services to six other Indiana workforce boards and was selected to provide financial services to Region 4 as of February 1, 2023. The agreement will extend through the current program year

with contract extension options for two additional years. Crowe looks forward to working with Region 4. Blake shared his relief to have the additional assistance and to be able to better satisfy our internal control requirements. Carla brings a wealth of knowledge. We are happy to have the partnership with Crowe.

Succession Discussion-Establish a committee

As follow-up from the WDB meeting on January 25, 2023, seven Board members volunteered to serve on the committee: Randy Vernon, Rebecca Jones, Holly Moore, Matt Lewellen, Ethan Heicher, Alicia Hanawalt, and Amy Wood. An ad hoc committee of Randy Vernon, Alicia Hanawalt, Holly Moore, and Matt Lewellen will be established. An initial meeting will be held following the Executive/Finance Committee meeting on April 26, 2023. A meeting invite will be sent. A common theme around the board and staff succession issue has been our desire to identify and preserve the traits and characteristics that have made TAP successful, while embracing new ideas and approaches to regional workforce development that will contribute to even greater success in the future. Randy Vernon pointed out that this is a great start to a topic in need of attention.

National Association of Workforce Boards - Forum 2023

The National Association of Workforce Boards (NAWB) Forum 2023 will be held Saturday, March 25, through Tuesday, March 28, 2023, at the Washington Hilton in Washington, D.C. Board members attending will be Steve Snyder, Matt Lewellen, Holly Moore, and Rebecca Jones. Board staff will include Deb Waymire, Blake Sempsrott, and Tina Overley-Hilt. Plans are all set and everyone is looking forward to the experience.

Adjournment

The meeting was adjourned at 9:25AM

Motion: Matt Lewellen

Second: Alicia Hanawalt

Action: Unanimous approval by all members present

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant

Stephen Snyder, Secretary
Tecumseh Area Partnership, Inc.
d/b/a Region 4 Workforce Board

Region 4 WORKFORCE Board

Program Year 22 Revenue and Expense Report July 1, 2022-June 30, 2023

<i>Total Available to Budget</i>					
<i>*After Next Program Year First Quarter Set Aside Removed (20%)</i>	<i>PY 22 Budget</i>	<i>3/31/2023</i>	<i>Actual Percentage</i>	<i>Goal Percentage</i>	<i>PY 21 6/30/2022</i>
Department of Workforce Development Funding					
Workforce Innovation and Opportunity Act					
Administration	393,406	251,358	64%	75%	147,114
Adult	836,901	777,424	93%	75%	1,194,105
Dislocated Worker	475,917	237,954	50%	75%	407,017
Youth	1,062,643	840,108	79%	75%	588,489
Sub-total WIOA	\$ 2,768,867	\$ 2,106,845	71%	75%	\$ 2,336,725
Other Non-WIOA Funding					
Business Consultant	120,000	109,800	91%	75%	120,000
JAG State (Jobs for America's Graduates)	456,373	348,413	76%	75%	602,873
Pre-ETS(VR)/JAG (Jobs for America's Graduates)	115,200	76,806	67%	100%	89,813
RESEA (Re-employment Services)	350,000	408,125	117%	75%	418,630
Apprenticeship State Expansion	-	-	0%	0%	39,511
Next level Jobs Employer Training Grant	1,300,000	(38,339)	-3%	55%	1,434,505
Special COVID Grant (RR) #2	-	-	0%	0%	97,988
Disaster Recovery COVID	-	-	0%	0%	2,981
Employment Recovery (COVID)	-	-	0%	0%	23,486
Workforce Ready Grant	125,000	130,482	104%	100%	40,936
WIOA Performance Support Grant #3	416,560	338,984	81%	100%	20,880
WIOA Performance Support Grant #4	110,000	31,846	29%	75%	-
Sub-total Other Non-WIOA Funding	\$ 2,993,133	\$ 1,406,116	47%	82%	\$ 2,891,601
Total DWD Funding	\$ 5,762,000	\$ 3,512,961	61%	81%	\$ 5,228,327
Other Federal Grant Revenue					
Rural Healthcare (H1-B) Grant	\$ 624,996	\$ 580,102	93%	75%	\$ 521,896
America's Promise Grant (H1-B) Grant	\$ -	\$ -	0%	0%	\$ 126,354
Total DOL Revenue	\$ 624,996	\$ 580,102	93%	75%	\$ 648,250
TAP Revenue					
TAP Unrestricted Funding	-	15,176	0%	0%	(1,768)
WHIN Funding	-	36,130	100%	100%	176,040
Other Non-grant Revenue	181,000	12,600	7%	75%	34,871
Total TAP Revenue	\$ 181,000	\$ 63,906	35%	75%	\$ 209,143
Total Funding Available to Budget	\$ 6,567,995	\$ 4,156,969	63%	78%	\$ 6,085,720
<i>Next Program Year First Quarter Set Aside</i>	<i>\$ 628,198</i>				
Expense					
Salaries	574,592	382,160	67%	75%	552,601
Fringe Benefits	181,392	114,573	63%	75%	167,414
Travel & Staff Development	8,850	14,889	168%	75%	5,801
Occupancy, including Liability Insurance	75,414	55,151	73%	75%	69,661
Communications/Technology	8,500	6,605	78%	75%	8,960
Supplies, including Equipment Costs	40,100	14,748	37%	75%	13,790
Professional Services, including IT costs	352,718	161,606	46%	75%	177,618
WDB Discretionary	23,382	24,249	104%	75%	6,720
WorkOne Center Overhead Costs, including APG Outreach Costs	444,882	342,674	77%	75%	383,910
Direct Participant Costs-WIOA Adult and Dislocated Worker, Youth	411,470	196,053	48%	75%	339,073
Direct Participant Costs-WIOA Incumbent Worker Set Aside	10,000	-	0%	75%	-
Direct Participant Costs-JAG, NLJ, PSG, WRG	1,438,000	269,210	19%	75%	1,421,107
Direct Participant Costs-RHG	325,000	446,341	137%	75%	434,220
Staffing and Management Costs-WorkOne WIOA	1,403,325	1,184,592	84%	75%	1,203,209
Staffing and Management Costs-JAG, RESEA, PSG, BC	870,370	829,011	95%	75%	1,145,472
Staffing and Management Costs-WorkOne RHG	200,000	106,529	53%	75%	166,425
Total Expense	\$ 6,367,995	\$ 4,148,389	65%	75%	\$ 6,095,980
Excess Revenue Over/(Under) Expense	\$ 200,000	\$ 8,581			
Board Discretionary					
Board Meetings	\$ 1,500	148	10%	75%	107
Board Travel/Conferences	\$ 6,650	11,509	173%	75%	-
INWBA/NAWB Dues	\$ 1,732	2,982	172%	100%	-
Annual Meeting	\$ 6,000	2,110	35%	100%	1,613
Workforce Intelligence Information	\$ 7,500	7,500	100%	100%	5,000
Total Board Discretionary	\$ 23,382	\$ 24,249	104%	90%	\$ 6,720

**Region 4 Workforce Board
Finance - Executive Committee
Meeting Minutes
Wednesday, April 26, 2023**

Meeting Time: 8:00 a.m.
Method: Virtual - GoTo Meeting Conference Call.

Committee Member Participants: Randy Vernon, Chair; and Steve Snyder, Secretary
Absent: Deb Close; Treasurer
WDB Staff: Roger Feldhaus, Executive Director; Deb Waymire, Chief Operations Officer; Blake Sempsrott, Controller; and Tina Overley-Hilt, Executive Assistant.
Other Attendees: Carla Crowe, Project Manager, Crowe LLP.

Finance-Executive Committee

Randy Vernon, Executive Committee Chair, called the Finance-Executive Committee meeting to order at 8:05 AM.

Finance

PY22 Revenue and Expense Report – 3/31/2023

Carla Crowe, Crowe, LLP, presented the PY 22 Revenue and Expense Report for the period ending 3/31/2023.

As of March 31st, Region 4 has received just over \$4.1 million in total revenue. There are some funding sources that show over budget, but those funding sources are not over expended.

WIOA Formula-Allocated Funding (IDWD)

There are spending rate concerns for WIOA Adult funds. We want to protect the 20% carry-in for the first quarter of PY 23. We have flexibility to move funds between Adult and Dislocated Worker funding streams. There have been discussions with the Service Provider and a plan is in place to go forward.

Other Non-WIOA Formula-Allocated Funding

- *Business Consultant* is 91% expended with three months left in the PY 22 Program year.

Expenses

The bottom half of the report shows line-item expenditures compared to the straight-line budget for the period. Region 4 has expended just over \$4.1 million. There are some line-items that are over 100% compared to budget.

Board Discretionary

Over \$24,000 has been expended Board Discretionary funds and is slightly above the 100% budgeted.

Operations

Deb Waymire, Chief Operations Officer, presented the Operations update.

Infrastructure Grant Opportunity

Region 4 is exploring the new USDOL Infrastructure Grant opportunity and may submit a proposal for the Development Track of the Infrastructure grant. The goal of the Development Track is to continue building on regional partnerships and foster a worker-center sector training program in an infrastructure related sector. Region 4 is considering the renewable energy sector in connection with the electric vehicle battery plant joint venture between Stellantis and Samsung SDI and the broadband sector to support our rural counties. The grant is a \$500,00 to \$2 million, five-year grant for the period from October 2023 through September 2028. The proposal is due July 7, 2023.

Apprenticeship Building America (ABA) Grant Update

Region 4 is a subgrantee of \$307, 500 of the Apprenticeship Building America Grant DWD grant award received from USDOL. The ABA grant is effective from July 1, 2022, until May 2026. Region 4 will support 100 apprenticeship programs and forty-three pre-apprenticeship programs. Gerry Vasquez, Region 4 Apprenticeship Coordinator is doing an outstanding job connecting with companies and trades in preparation for this grant. There was a delay in receiving the contract. Deb Waymire does not believe Region 4 will have any issues meeting the goals of the grant and we will have funds spent and in progress to within a 12-month period. We will keep the Committee and Board posted as the grant moves forward.

Administration

Roger Feldhaus, Executive Director, presented an Administration update.

WDB Nominations for Board Election at May Meeting

The election of officers will be at the WDB meeting on May 24, 2023. We will reach out to members interested in serving in the following roles: Chair, Vice Chair, Treasurer, and Secretary. The position as Chair of the WDB must be a business representative.

Filling Board Vacant Positions-Update

There is a need for new Board members to fill the vacancies in the business category. A possible new member is Jody Hamilton from Tipmont REMC to present the broadband sector. Another sector needing representation is the financial sector.

Chief County Elected Officials Agreement

WIOA requires that Chief Elected Officials in the Local Workforce Development area (LWDA) have an agreement to determine financial liability for the misuse of WIOA funds. The agreement is signed by one chief elected official from each county. In Region 4, seven county commissioners and five mayors will be asked to sign the agreement. Region 4 Chief Elected Official Mayor Tony Roswarski is reviewing the agreement and the email to be sent to the mayors and commissioners.

NAWB Forum Experience

Board staff and members attended the National Association of Workforce Boards (NAWB) Forum 2023 in Washington, D.C. It is important to get Board members' comments about their experience during the May 24th WDB meeting. Deb Waymire shared from conversations with Board members attending the conference that the Forum was valuable and provided a perspective on what a WDB does. It was healthy for the Board staff attending to hear what is happening in workforce development across the county. Steve Snyder added it was eye opening to see the urgency that is upon workforce boards across the county with the push for apprenticeship programs and the reinvestment in the workforce.

WDB Retreat and Strategic Planning

The idea to schedule a WDB Retreat and Strategic Planning session will be presented at the May 24, 2023, meeting. Randy Vernon recommended limiting the session to one day, possibly in late July and using a facilitator. We will reach out to Tara Bradley and other WDBs for ideas for a facilitator. A poll will be taken for possible dates. Deb Waymire shared that the Board members who attended the NAWB Forum chatted about having time together in both formal and casual settings to talk about what is important to the Board members would be valuable.

WDB Annual Event for 2023 and 2024

The Committee was asked for feedback on the Annual Event for 2023. A luncheon event is preferred rather than another evening commitment of individuals.

A larger Annual Event in partnership with other organizations, local elected officials, and a guest speaker is being considered for 2024. The program may include speakers and panel discussion on broadband and electric vehicle battery facilities in Region 4.

Adjournment

Motion to adjourn: Steve Snyder

Second: Randy Vernon

The Finance/Executive Committee meeting adjourned at 8:50 a.m.

DRAFT

**One-Stop Operator Oversight (OSOO) Committee
March 14, 2023
Meeting Minutes**

Members Present:	Randy Vernon-chair	Alicia Hanawalt	Steve Snyder
	Mellisa Leaming		
Members Absent:	Terri Simons		
Staff Present:	Deb Waymire	Tina Overley-Hilt	

Welcome

The OSOO meeting was held in person at the Region 4 Workforce Board office and virtually via GoToMeeting conference call. Chair Randy Vernon called the meeting to order at 10:10 AM and welcomed those in attendance.

New Business

WIOA Performance for PY 22 2nd Quarter ending December 31, 2022

Mellisa Leaming presented the PY 22 WIOA Performance Measures for the second quarter, period ending December 31, 2022, for Adult, Dislocated Worker, and Youth. Each region negotiated their own goals for each measure except for Measurable Skill Gain with DWD. The current goals are good through PY 23 (July 1, 2023-June 30, 2024). Region 4 was able to meet or exceed all performance measures. We served 415 adult participants which was 7% of the total adult participants across the State using 5% of the funding. For dislocated workers, Region 4 served 197 participants which was 7% of the total dislocated workers using 7% of the allocations. 352 In-School and Out-of-School youth were served which was 9% of total youth using 5% of the funding. The performance measures are a look back on individuals we have already served and have exited.

WIOA Monitoring Update

DWD conducted monitoring on the WIOA Adult, Dislocated Worker, and Youth programs and also reviewed activities for Migrant Seasonal Farm Worker, Re-employment services, and Performance Support grant. There were no concerns during the exit conference following the review. A final report will be received after DWD finishes with the review.

Rural Healthcare Grant (RHG) Activity

Region 4 is the administrator of the grant with nine sub-recipients. Our grant application proposed to serve more individuals than any other grant funded, and the progress is the highest percentage of meeting the goals set. Some of our sub-regions are successful and other regions are struggling. If a region doesn't think they will be able to progress well, we may re-obligate some of the funds the other regions. USDOL conducted a monitoring of the grant and there were no issues or concerns from the monitoring.

Apprenticeship Building America (ABA)

Apprenticeship Building America (ABA) is a four-year grant to expand registered apprenticeship and pre-apprenticeship programs. An apprenticeship coordinator was hired and making great strides with the grant. We should be very successful this the grant opportunity. DWD has provided more information on policy and procedures for this apprenticeship grant.

Performance Support Grant Project (PY 21) Status

Region 4 had a \$450, 000 Performance Support Grant for PY 21 that had three projects under the grant umbrella.

- The Youth Career Connect in partnership with Ivy Tech Kokomo to support dual credit programs.

- The WorkLife Partnership to support a resource navigator to work with employers and help with employee retention by providing additional services for their employees. The project is moving forward but had a slow start. There are two companies and their employees that are taking advantage of the services.
- The third was to support renewable energy and solar panel installation but it did not move forward well, so a modification was submitted to DWD for a work-based learning project to help individuals that needed the chance to get work experience and on-the-job training with employers.

The grant ends March 31, 2023, and most of the funds will be expended.

Performance Support Grant Project (PY 22) is the grant funds used to hire a regional apprenticeship coordinator and funding to support 25 apprenticeships. An update on it will be provided at the next OSOO meeting.

Old Business

None

Adjournment

A motion was made to adjournment.

Motion to adjourn: Alicia Hanawalt

Second: Steve Snyder

Action: Unanimous approval

Meeting adjourned at 10:25 AM.

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant
Region 4 Workforce Board

**Region 4 Workforce Board-Youth Committee
Meeting Minutes
March 14, 2023**

Members	PY 22						
	7/12/2022	9/13/2022	11/8/2022	1/10/2023	3/14/2023	5/9/2023	
Steve Snyder, Chair	Held on 6/21/22		Cancelled	X	X		
Terri Simons		X		X			
Randy Vernon		X		X			
Miranda Hutcheson		X		X			
Kara Webb					X	X	
Lisa Minier					X	X	

Also in attendance: Deb Waymire, Chief Operations Officer; Mellisa Leaming, Director of Operations, and Tina Overley-Hilt, Executive Assistant.

The Youth Committee meeting was held in person at the Region 4 Workforce Board office and virtually via GoToMeeting conference call.

Call to Order:

Attendees were welcomed and the meeting called to order by Chair, Steve Snyder at 9:00AM. A quorum of the membership was not present to conduct business of the committee.

Approval of Minutes

Meeting minutes from January 10, 2023, were approved as presented.

Motion to approve: Randy Vernon

Second: Kara Webb

Approved: unanimously

New Business:

WIOA Youth Performance Measures

Mellisa Leaming presented the PY 22 WIOA Youth Performance Measures for the period ending December 31, 2022. Region 4 met or exceeded all performance measures. Each region negotiated their own goals for each measure except for Measurable Skill Gain with DWD. We expect to exceed Measurable Skill gain once credentials for youth are reported. Region 4 serves 9% of the youth in the state using 5% of our allocations.

Employment after 2 nd quarter exit	Actual: 72.5	Goal: 78.6
Employment after 4 th quarter exit	Actual: 87.3	Goal: 79.2
Credential Attainment	Actual: 69.4	Goal: 73.9
Median Earnings	Actual: \$5,274	Goal: \$3,681
Measurable Skill Gain	Actual: 56.6	Goal: 65.0

Kara Webb congratulated the team on a great job serving youth with the allotted funding.

Jobs for America’s Graduates (JAG) State Career Development Conference (CDC)

The JAG CDC Conference was held for the first time in person since the pandemic on February 8, 2023, and included the competition, job fair and tour of Ivy Tech. First place individuals will advance to the State CDC on Friday, March 17, 2023. Roger Feldhaus and Blake Sempsrott had the difficult challenge to judge the

Outstanding Senior competition and felt any one of the four individuals could have been first place. Mellisa Leaming judged the Career Presentations and Lisa Minier judged Critical Thinking. Everyone felt the students did a great job. The JAG team will discuss how to get more JAG students involved in the competition.

Pre-Apprenticeship

DWD was awarded the four-year Apprenticeship Building America (ABA) grant. Region 4 will be one of the regions receiving funding from the grant but does not yet have the contract. The grant will support USDO Registered Apprenticeship programs and pre-apprenticeship programs. Gerry Vasquez was hired as the Apprenticeship Coordinator and is reaching out to companies for pre-apprenticeship and apprenticeships. He will also connect with CTE programs and related employers for potential pre-apprenticeships. Kara Webb suggested contacting Mary Ellis with the Builder Association of Greater Lafayette (BAGL).

Youth Grant Opportunity Discussion

Lilly Endowment announced an initiative to strengthen youth-serving programs for youth ages 5-18 years old. It is a \$60,000 to \$1 million initiative opportunity. Applications are due May 1, 2023. The priorities of the initiative are:

- Enhancing the welfare and safety of youth.
- Identifying and addressing the social and emotional needs of youth.
- Delivering educational experiences for youth that supplement classroom learning.
- Developing character traits and leadership skills in youth.
- Providing safe and enriching out-of-school time learning environments for youth.

The Committee brainstormed on ideas of youth program that can benefit from this initiative.

- JAG students – support students during the summer months; introduce virtual reality career pathway programs and Introduce High School Jr/Sr to the WorkOne Centers
- Mobile unit to go to students with special programs for afterschool and summer
- Work with at-risk middle school students prior to JAG
- Other youth organizations
 - Juvenile corrections organizations
 - Churches with after school tutor programs
 - Immanuel United Church of Christ – tutor program
 - Cary Home
 - Hartford House

Greater Lafayette Chamber of Commerce plans to submit a proposal for support of the Career+ program.

Old Business

Greater Lafayette Commerce – Indiana Dept of Education Grant update

Kara Webb shared an update on the GLC IDOE 3E grant Explore, Engage, Experience, plus Employ and Enroll. It is an \$8.5 million grant. This grant cover nine counties, 17 school districts and 41,000 K-12 grade students. Students are involved in Microcredits, Industry tours, Career+ Chats and Employability Skills. Information for the Career+ Chats and the HireMe! Interviewing Fair for employers will be sent to the Committee. The grant has evolved since the original inception. The schools are appreciative of the opportunity.

Adjournment

A motion was made to adjournment.

Motion to adjourn: Randy Vernon

Second: Steve Snyder
Action: Unanimous approval

Meeting adjourned at 10:00 AM.

Respectfully submitted,
Tina Overley-Hilt

Next Meeting:
Tuesday, May 9, 2023
Location – Lafayette – Region 4 Workforce Board office

DRAFT