

COMBINED FINANCE/EXECUTIVE COMMITTEE MEETING AGENDA

AUGUST 24, 2022

8:30 AM-10:00 AM

GOTO MEETING CONFERENCE CALL

Participants: If you have chosen to call in, please do so 5 minutes prior to the start of the meeting.

Expected Finance Committee Participants: Randy Vernon, Karen Mellen, and Deb Close.

Expected Executive Committee Participants: Randy Vernon, Karen Mellen, Steve Snyder, Deb Close

WDB staff and guests: Roger Feldhaus, Executive Director; Deb Waymire, COO; Blake Sempstrott, Interim CFO and Financial Coordinator, and Tina Overley-Hilt, Executive Assistant.

Call In Information:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/832323493>

United States: +1 (224) 501-3412

- One-touch: <tel:+12245013412,,832323493#>

Access Code: 832-323-493

Time	Finance / Executive Committee Topic	Presenter	Action
8:30AM	Call to Order	Randy Vernon	
8:35 AM	Fiscal <ul style="list-style-type: none"> • PY 21 Revenue & Expense Report (ending 6/30/2022) • PY 22 Revenue & Expense Preliminary Budget 	Blake Sempstrott	Information Approval
9:05 AM	Operations <ul style="list-style-type: none"> • Apprenticeship Building America Grant (ABA) • Performance Support Grant 	Deb Waymire	Information
9:35 AM	Administration <ul style="list-style-type: none"> • Local Plan Modification PY 2022 and 2023 • Governor’s Workforce Cabinet Meeting-August 23, 2022 • Update on Interviews for Chief Financial Officer • Annual Event – November Meeting 	Roger Feldhaus Tina Overley-Hilt	Information
10:00 AM	Adjourn	Randy Vernon	Action

Region 4 WORKFORCE Board

Program Year 21 Revenue and Expense Report July 1, 2021-June 30, 2022

Total Available to Budget					
*After Next Program Year First Quarter Set Aside Removed (20%)	PY 21 Budget	6/30/2022	Actual Percentage	Goal Percentage	PY 20 6/30/2021
Department of Workforce Development Funding					
Workforce Innovation and Opportunity Act					
Administration	327,705	147,114	45%	100%	156,355
Adult	1,103,746	1,194,105	108%	100%	625,489
Dislocated Worker	545,595	407,017	75%	100%	401,619
Youth	1,000,369	588,489	59%	100%	514,778
Sub-total WIOA	\$ 2,977,415	\$ 2,336,725	72%	100%	\$ 1,698,241
Other Non-WIOA Funding					
Business Consultant	120,000	120,000	100%	100%	120,000
JAG State (Jobs for America's Graduates)	646,421	602,873	93%	100%	511,806
Pre-ETS(VR)/JAG (Jobs for America's Graduates)	57,600	89,813	156%	100%	58,063
RESEA (Re-employment Services)	466,981	418,630	90%	100%	270,262
Apprenticeship State Expansion	39,511	39,511	100%	100%	60,489
Next level Jobs Employer Training Grant	2,020,000	1,434,505	71%	100%	-
Special COVID Grant (RR) #2	97,988	97,988	100%	100%	87,806
Disaster Recovery COVID	43,895	2,981	7%	100%	81,094
Employment Recovery (COVID)	304,604	23,486	8%	100%	710
Workforce Ready Grant	50,000	40,936	82%	100%	-
WIOA Performance Support Grant #4	174,976	20,880	12%	25%	-
Sub-total Other Non-WIOA Funding	\$ 4,021,976	\$ 2,891,601	72%	93%	\$ 1,190,229
Total DWD Funding	\$ 6,999,391	\$ 5,228,327	75%	94%	\$ 2,888,470
Other Federal Grant Revenue					
Rural Healthcare (H1-B) Grant	\$ 616,820	\$ 521,896	85%	100%	\$ 32,683
America's Promise Grant (H1-B) Grant	\$ 500,000	\$ 126,354	25%	100%	\$ 687,440
Total DOL Revenue	\$ 1,116,820	\$ 648,250	58%	100%	\$ 720,123
TAP Revenue					
TAP Unrestricted Funding	-	(1,768)	0%	0%	5,378
WHIN Funding	210,757	176,040	84%	100%	255,017
Other Non-grant Revenue	210,250	34,871	17%	100%	36,000
Total TAP Revenue	\$ 421,007	\$ 209,143	50%	100%	\$ 296,395
Total Funding Available to Budget	\$ 8,537,218	\$ 6,085,720	71%	98%	\$ 3,904,988
Next Program Year First Quarter Set Aside	\$ 583,859				
Expense					
Salaries	566,361	552,601	98%	100%	568,011
Fringe Benefits	149,772	167,414	112%	100%	162,842
Travel & Staff Development	8,200	5,801	71%	100%	4,191
Occupancy, including Liability Insurance	71,905	69,661	97%	100%	71,039
Communications/Technology	5,000	8,960	179%	100%	4,400
Supplies, including Equipment Costs	25,600	13,790	54%	100%	18,701
Professional Services, including IT costs	377,837	177,618	47%	100%	213,306
WDB Discretionary	20,150	6,720	33%	100%	7,050
WorkOne Center Overhead Costs, including APG Outreach Costs	394,822	383,910	97%	100%	497,513
Direct Participant Costs- WIOA Adult and Dislocated Worker, Youth	469,219	339,073	72%	100%	144,151
Direct Participant Costs- WIOA Incumbent Worker Set Aside	10,000	-	0%	100%	-
Direct Participant Costs-JAG, CARES Grant, WRG, ETG, ASE	677,705	1,417,642	209%	100%	125,613
Direct Participant Costs-RHG, APG, WPG, WHIN	738,949	437,685	59%	100%	410,045
Staffing and Management Costs- WorkOne WIOA	1,542,963	1,263,209	82%	100%	786,196
Staffing and Management Costs-JAG, Covid Grant, RESEA, ASE, WRG	882,831	1,082,861	123%	100%	781,510
Staffing and Management Costs-WorkOne RHG, APG, WPG	259,354	169,035	65%	100%	326,680
Total Expense	\$ 6,200,668	\$ 6,095,980	98%	100%	\$ 4,121,245
Excess Revenue Over/(Under) Expense	\$ 2,336,550	\$ (10,260)			
Board Discretionary					
Board Meetings	\$ 1,500	107	7%	100%	5,466
Board Travel/Conferences	\$ 6,650	-	0%	100%	-
INWBA/NAWB Dues	\$ 2,000	-	0%	100%	1,500
Annual Meeting	\$ 5,000	1,613	32%	100%	83
Workforce Intelligence Information	\$ 5,000	5,000	100%	100%	-
Total Board Discretionary	\$ 20,150	\$ 6,720	33%	100%	\$ 7,050