

One-Stop Operator Oversight (OSOO) Committee

March 25, 2020

Conference Call

Meeting Minutes

Members Present:	Randy Vernon-chair	Steve Snyder	Alicia Hanawalt
Staff Present:	Deb Waymire	Mellisa Leaming	Tina Overley-Hilt

Welcome

Chair Randy Vernon called the meeting to order at 9:40 AM and welcomed those in attendance. A quorum was present to approve the OSOO meeting minutes from January 22, 2020.

A motion was made to approve the OSOO meeting minutes from January 22, 2020 as presented.

Motion: Randy Vernon

Second: Steve Snyder

Action: Unanimous approval

New Business

Operational Update

Deb Waymire provided an Operational update regarding Coronavirus-CORVID 19. The region was planning to close all offices except for the Lafayette office. Per DWD guidance, at least one comprehensive office needed to remain open. A staff person's spouse in the Kokomo office was tested for the virus and we were awaiting results. The decision was made to close the Kokomo office and keep open the Lafayette office for self-service only. Protocols were put in place for staff and customer safety. As of Tuesday, all offices were closed under the Governor's order. All staff are working remotely and have work plan established with their supervisor. Virtual services are being provided by staff via internet and telephone.

DWD is working to provide additional band width speed for UI claims taking. DWD is procuring additional licenses to add staff to assist with the influx of UI calls. The stimulus package may help increase the amount received under UI, payment of the waiting period week, and potential coverage of self-employed workers. DWD is applying for disaster recovery grants. If the funds become available, we will need to plan on how to use the funds effectively? The economic fallout of Corvid-19 will not be felt for several weeks. It is unsure how the stimulus package will assist all effected by the pandemic.

Strategic Plan Update

Deb Waymire presented an update on Goals 1-4 of the WDB Strategic Plan. The goal with the objective and the activity that occurred was shared. Members reviewed and there were no questions on the format. This information will be presented to the Board in the meeting packet on May 27, 2020. At the OSOO meeting on May 27th, an update will be given on Goals 5-7. Committee members agreed it is better to see the information throughout the year rather than at the end of the year.

Service Provision Request for Proposal Update

At the WDB meeting earlier this morning, the WDB approved the extension of the current agreement with JobWorks, Inc to provide One Stop Operator and WIOA Service Provider services for one year, July 1, 2020-June 30, 2021. It is important to extend this agreement for one more year rather than open for rebidding because of the need for continuity and fewer disruptions during the Covid-19 pandemic.

PY 20 OSOO Meeting Schedule

The meeting schedule for PY 20-July 2020-June 2021 was presented to the committee. The committee will continue to meet following the WDB meeting. Meeting invites will be sent out to the committee members.

Next Meeting will be held on Wednesday, May 27, 2020. Items for the agenda will include the results from the DWD Monitoring, update the Performance metrics, and information on grants going forward.

Old Business

NONE

Adjournment

Motion to adjourn: Steve Snyder

Second: Alicia Hanawalt

Action: Unanimous approval

Meeting adjourned at 10:10 AM

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant
Region 4 Workforce Board