

**Region 4 Workforce Board-Youth Committee  
Meeting Minutes  
January 12, 2021**

	<b>PY 20</b>						
	7/14/2020	9/8/2020	11/10/2020	1/12/2020	3/9/2020	5/11/2020	
Randy Vernon, Chair	Cancelled	x	Cancelled	x			
Terri Simons		x		x			
Chris Cohee							
Steve Snyder		x		x			
Miranda Hutcheson					x		
Kara Webb		x			x		
Lisa Minier							

Also in attendance: Deb Waymire, Chief Operations Officer; Mellisa Leaming, Director of Operations; and Tina Overley-Hilt, Executive Assistant.

The January 12, 2021 Youth Committee meeting was held via GoToMeeting conference call as a result of health concerns related to the Coronavirus (COVID-19).

**Call to Order:**

Attendees were welcomed and the meeting called to order by Chair, Randy Vernon at **9:00 AM**. A quorum of the membership was present to conduct business of the committee.

**Approval of Minutes from September 8, 2020**

Meeting minutes from September 8, 2020 were approved as presented.

Motion to approve: Terri Simons

Second: Steve Snyder

Approved: unanimously

**New Business:**

***WHIN Update- Activities and Modification request***

WHIN grant has served youth in the region for the past 2 years and scheduled to end spring 2021. A no-cost extension for one-year will be requested due to the Covid-19 related challenges. The goal is to meet the metrics by school end 2022. A modification has been requested to move scholarship funds to better utilize the funds and serve more youth in other capacities.

- 878 students participated in Coder Do-Jo
- 100 students participated in Robotic-Manufacturing Camps
- 4108 students participated in a Manufacturing Month activity

It has been a challenging year. The hard hit components included: the setup of more design and make labs; expansion of the robotics camps; and the collection of data at each event. Positive feedback was received on the Manufacturing Month virtual activities. Kara will request data on the impression of jobs in manufacturing to share.

***WIOA Youth Activities and Services during Pandemic***

- **Jobs for America’s Graduates (JAG)** has 241 participants this year. Five of the nine schools are meeting in a combination of virtual and in person. Staff will be meeting with the Department of Corrections to discuss ways to better engage with in-school youth and out of school youth prior to their release so we can build better relationships with the individual.
- **JAG CDC** is scheduled for March 8-12, 2021. The event will be virtual this year with 15 events. Judges are needed. If you would like to help this year, reach out to Terri Simons or Mellisa Leaming.
- **Oakland Alternative School** will be a program under Lafayette Jefferson High School next school year. We are awaiting instruction from DWD on how to proceed. Both Lafayette Jeff and Oakland Alternative School have a JAG program.

- **Work Ethic** – Efforts continue to get employers onboard with the Work Ethic program. The program is growing on the student front but need more employers involved. A flyer is available and will be sent out to the committee.
- **WIOA ISY and OSY**- It has been a challenge to engage youth in the program. For PY20, there are 224 ISY new enrollments compared to 232 for PY19. For OSY, there are 71 new enrollments in PY20. compared to 67 in PY19.
- **#IWorks** – A new class starts every week. Staff have worked hard to set up the virtual product. Students are able to come into the WorkOne to use computers if need. A lot of positive feedback is being received in regards to what student have gained from the program. A Region 4 success story submitted to DWD Insider will be shared with the committee.

### ***PY 20 Performance***

The 1<sup>st</sup> Quarter PY20 Performance data July 1, 2020-September 30, 2020 was shared with the committee. All metrics for youth for Region 4 were met with the exception of Median Earnings for the 2<sup>nd</sup> quarter after exit but we are to target to meet that goal.

- Employment 2Q:                      Goal 77.1%      Actual 83.1%
- Employment 4Q:                      Goal 76.2%      Actual 82.6%
- Credential Attainment:              Goal 63.5%      Actual 77.8%
- Median Earning:                      Goal \$3,352      Actual \$3,199
- Measurable Skill Gain:              Goal 45.5%      Actual 59.6%

Region 4 served 273 youth which is 8% of the youth participant population statewide and we received 6% of the statewide allocation of youth funding. It is more challenging to capture OSY than ISY.

### ***Service Provider RFP***

It is time again to procure Region 4 WIOA One Stop Operator and Service Provision. JobWorks is our current One Stop Operator and Service Provider. The request for proposal (RFP) will be sent to multiple organizations to respond for One-Stop Operator and to provide WIOA adult, dislocated worker and youth services. The draft of the timeline was shared with the committee. The tentative RFP issue date is March 26, 2021 followed by bidder's conference, letters of intent, proposals, and interviews. The goal is ask for the Board's approval of the selection on May 26, 2021 and begin negotiations June 1, 2021 with the contract beginning July 1, 2021. Volunteers will be needed to review the proposals.

### ***Committee Membership Renewal***

The Youth Committee by-laws state member shall serve a 2-year term. The following members term expired June 30, 2020; Steve Snyder, Miranda Hutcheson, Kara Webb, and Lisa Minier. Steve, Miranda and Kara agreed to serve another 2-year term until June 30, 2022. An email will be sent to Lisa asking if she would continue to serve.

### **Old Business**

#### ***New Youth Committee Chair***

The current Youth Committee chair, Randy Vernon also serves as the chair for the WDB Board, Executive Committee, and One Stop Oversight Operations Committee. A volunteer was asked to step in and serve as the new Youth Committee Chair. Steve Snyder volunteered to serve.

A motion was made for Steve Snyder to serve as the Chair of the Youth Committee

Motion to approve: Randy Vernon

Second: Steve Snyder

Approved: unanimously

#### ***Update on Greater Lafayette Career Academy***

Miranda Hutcheson provided an update on the Career Academy. Phase 2 is on track. Enrollment is beginning. Programs offered are based on enrollment lead. Construction building will be ready by Fall 2021. Student can enroll in the following programs: advanced manufacturing, welding, agriculture and aviation flight and operation program. Catapult training is also available for the APG participants. There is a lot of excitement for the future.

### ***Adjournment***

Motion to adjourn: Steve Snyder

Second: Terri Simons  
Approved: unanimously  
Meeting adjourned at

Respectfully submitted,  
Tina Overley-Hilt

**Next Meeting:**

Tuesday, March 9, 2021

Location – Lafayette – Region 4 Workforce Board office, 976 Mezzanine Drive, Lafayette Indiana **OR** virtually  
via GoToMeeting